

**Woodcliff HOA  
Architecture Control Committee (ACC)  
Request for Approval and Statement of Approval**

**Directions:**

1. Form to be completed by Homeowner requesting ACC Approval.
2. Form must be delivered to the ACC Committee Chair or member of the ACC.
3. Homeowner is responsible for providing proof of delivery (e-mail confirmation, signature, or certified mail).
4. ACC will have 30 days to render a decision on request, but will usually complete requests much quicker.
5. The ACC may require a follow-up based on the information supplied.
6. Approval requires at least 3 signatures of the ACC or Board

<b>Homeowner's Name</b>	
<b>Homeowner's Address</b>	
<b>Date this form is completed</b>	
<b>Expected time frame for change</b>	
<b>Phone number(s)</b>	
<b>Short Description of Request</b>	

**Items homeowner should include depending on change:**

- Paint swatch
- Architecture drawing/plans
- Fence picture (only wrought iron style fences will be approved)
- Rendering
- Any other documentation that will be helpful

**Process for ACC to follow:**

- Receive request
- Review documentation
- For material changes, meet at change location to discuss
- For material questions, meet with affected neighbors to discuss before approving request

**Architecture Committee:**

- Dale Bearman
- tbd
- tbd

**WOODCLIFF HOMEOWNERS ASSOCIATION  
ARCHITECTURAL CONTROL COMMITTEE  
APPROVAL FORM**

The proposal for changes to the property located at \_\_\_\_\_  
submitted by Homeowner \_\_\_\_\_ on \_\_\_\_\_ (date)  
is hereby approved

\_\_\_\_\_ as submitted.  
\_\_\_\_\_ as modified (see below).

**Modifications:**

**ARCHITECTURAL CONTROL COMMITTEE:**

**Approval Signatures (3 required):**

Name	Signature	Date
Dale Bearman		
Bill Olevitch		
Hunter Bray		
Jonathan Silver		
Joe Fitzgerald		